

Whatever your specific project may require, Worldstudio International will handle all the details. This entails several visits to both INAH and the Ayuntamiento, with stacks of paperwork in hand. Some of the things required by these institutions are supplied by us; many others must be supplied by the client and are listed below. Your having them ready for us well in advance of beginning the project will aid in the processing of your permits.

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- Letter of intent stating the use of the property/home and generally describing the changes or additions you wish to make
- Letter from owner authorizing Worldstudio International to apply for the permits and to execute the modifications
- Copy of your original deed for the property (every page)
- Copy of the *croquis catastral*. This can be found in your deed.
- Proof of currency of *impuesto predial*
- Photos of the property in its current condition
- Architectural plan to scale of the property as it currently is, showing location of *fosa séptica* and *cisterna*
- Architectural elevation of the property façade as it currently is
- Architectural plan of the new design showing all planned modifications
- Architectural elevation of the new façade showing all planned modifications
- Authorization of INAH for the work to be performed